



DEPARTMENT
OF
ELECTRICAL
INSPECTORATE
(DEI)

User Manual: Permission
to Erect
Lift/Escalator/Passenger

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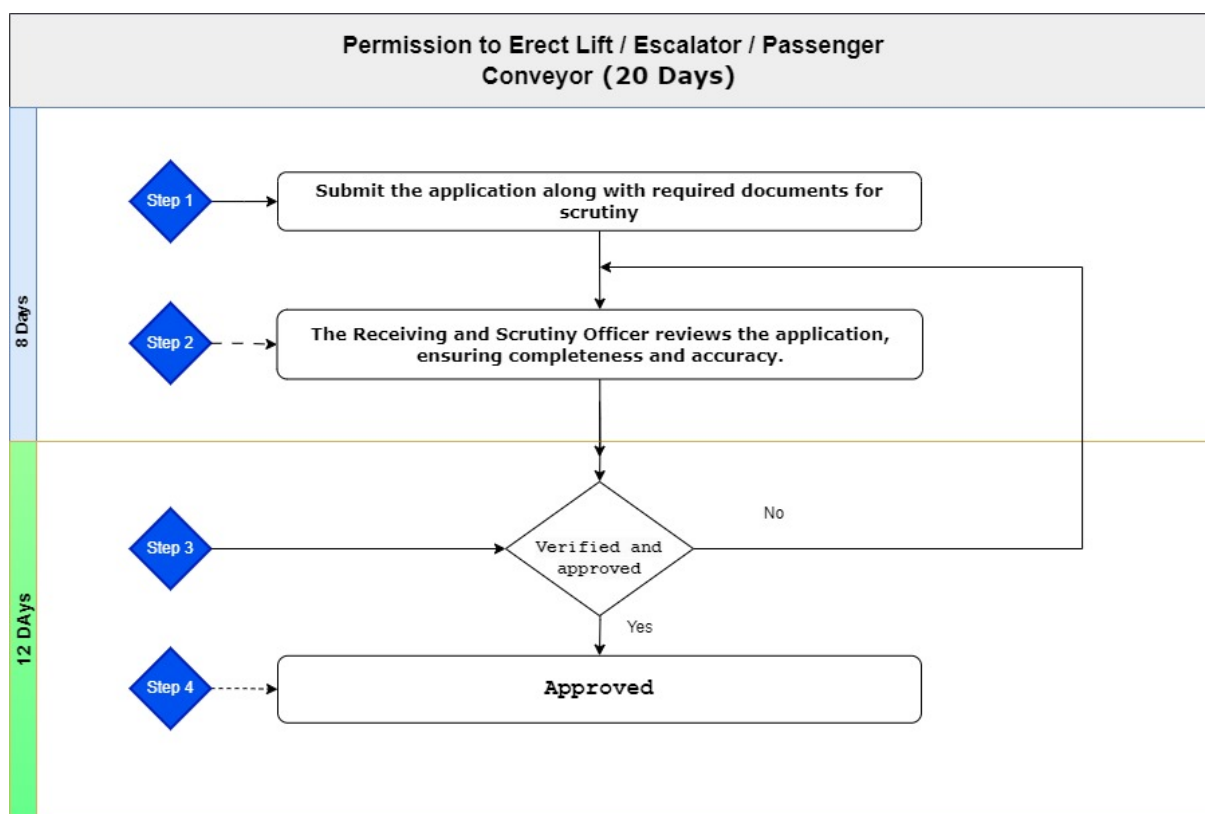
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Permission to Erect Lift/Escalator/Passenger Conveyor

Competent Authority	DEPARTMENT OF ELECTRICAL INSPECTORATE
Name of the Service	Permission to Erect Lift/Escalator/Passenger Conveyor
Who are eligible to get this service	Any person or Company who intends to get the Lift/Escalator/Passenger Conveyors erected in the State of Karnataka
Stage	Operation
Sakala Timeline	25 days-Head Office & 20 days Field Office Days
Documents to be enclosed with the request	<ol style="list-style-type: none"> 1. Application from the owner(in case of a lift in form- a1 and in case of an escalator or passenger conveyor in form-A2) 2. A copy of the building plan approved by the competent authority duly certified by a notary. 3. Architect plan in case of any deviation with respect to the approved plan duly certified by the registered architect engineer and owner 4. Copy of khata certificate along with latest tax paid receipt. 5. MOA and aoa/ partnership deed(along with authorization on rs.100/- stamp paper)/gpa/jda/sale deed/lease deed/gift deed 6. Form-A3 (declaration from the person authorized under section 6 for erection of lift or escalator or passenger conveyor.) 7. A k-2 challan or receipt for having remitted the fee 8. Computer print or blue print of drawing showing location of the lift with respect to the building(duly signed by the applicant and the registered person) 9. Computer print or blue print of drawing showing general layout of each lift installation(duly signed by the applicant and the registered person) 10. Computer print or blue print of drawing showing plan and sectional elevation of lift shaft, lift machine room and lift car(duly signed by the applicant and the registered person) 11. Computer print or blue print of drawing showing earthing scheme with size of earth leads, method of construction of earth electrodes, location of earth pits(duly signed by the applicant and the registered person) 12. Computer print or blue print of drawing showing wiring diagram of lift well enclosure, machine room, control panel, and lift equipment with all wiring, light points and switches(duly signed by the applicant and the registered person) 13. computer print or blue-print of drawing showing arrangement of doors, number of floors to be served and total travel, lift well enclosure, size and position of the equipment's relating to the lift well, position of hoisting machines
Apply here:	https://ksej.gov.in/eisoft/Home.aspx?serv_cat=9&srv_code=35
Procedure	<ol style="list-style-type: none"> 1. Applicant will log in to service of official website ksej.karnataka.gov.in 2. Departmental webpage will open showing the details of service, details of scanned documents requires, service process. 3. Next enter the mobile number and applicant will get the OTP which is to be entered. Once OTP is entered the application get opened 4. Applicant need to fill all fields, upload all the requested

	<p>scanned documents and make online payment of fees then save and submit</p> <ol style="list-style-type: none"> 5. After successful submission of application, applicant will get the acknowledgement. 6. The concerned AEI will receive the application online and verifies the drawings and documents, notes his/her observations and generates the report and submits the same online to Additional Chief Electrical Inspector/Deputy Chief Electrical Inspector for review and approval 7. ACEI/DCEI reviews the report and the application submitted. If application found in order , the ACEI/DCEI approves the permission by generating the erection permission letter . If application is not in order, ACEI/DCEI will issue defect letter seeking additional documents by the applicant. 8. Erection permission / defect letter will be sent to Applicant
Fee/Charges to be paid to get the service	Rs.100/-(Application Fee) + Applicable fee as per Annexure-1 per lift/escalator/passenger conveyer
Grievance Portal	
Sakala	
Whom to approach as a appeal (Competent Officer), if the service is not delivered in time or rejected by officer	Additional Chief Electrical Inspector, Head Office
Maximum number of days to wait to get the decision of the Competent Officer	45 Working Days
Whom to approach as 2nd appeal (Appellate Authority), if the decision of the Competent officer is not acceptable or not implemented?	Chief Electrical Inspector to Govt
Maximum no. of days to wait to get the decision of Appellate Authority	45 Working Days
Integrated Public Grievance System (IPGRS)	
Website	https://ipgrs.karnataka.gov.in/

1. Work flow



Annexure-1		
fee For lift /Escalator erection permission		
1	Erection permission Per Lift	
i	Multi-storied Building up to six floors including basement and ground floors. (a) Residential Building (b) Non-residential Building	(a) 1000/- (b) 2000/-
ii	Multi-storied Building having more than 6 floors up to 15 floors including basement and ground floors. (a) Residential Building (b) Non-residential Building	(a) 2000/- (b) 3000/-
iii	Multi-storied Building having more than 15 floors up to 25 floors including basement and ground floors. (a) Residential Building (b) Non-residential Building	(a) 3000/- (b) 4000/-
iv	Multi-storied Building having more than 25 floors including basement and ground floors. (a) Residential Building (b) Non-residential Building	(a) 4000/- (b) 5000/-
2	Erection permission Per Escalator/ Travelator (Residential and commercial)	2000/-